



Canora Junior Elementary School - School Community Council

Administrator's Report – January 2024

1. Enrolment Update

a. As of **Monday, January 8, 2024**, we have **159 students** enrolled.

Grade/Month	Sept	Nov	Jan	Mar	May	June
Pre-K	12	14	14			
Kindergarten	27	26	25			
Grade 1	35	35	37			
Grade 2	34	31	31			
Grade 3	23	22	21			
Grade 4	31	29	31			
THIS YEAR Total	160	157	159			
Last Year Total	157	157	168			

2. Staffing and Operations Update

a. **Staff members – please see the last page of this report.**

- i. Mrs. Exner has returned from leave.
- ii. Ms. Dolton has returned to her half-time position.
- iii. Mrs. Dixon has gone on maternity leave and Ms. Amber Boychuk has taken her place as an EA.
- iv. Ms. Ashley Lockert has joined our Pre-K classroom as an EA.

b. **Classrooms – 6.5**

3. School Programming & Information

a. **Thank You!**

- i. SCC for treat bags to the ice fishermen at our Winter Wonderland Family Festival.
- ii. SCC Reps for organizing the Movie afternoon.
- iii. Canora Ambulance Service for donating time to make the popcorn and providing juice boxes for the entire school.

b. **Kindergarten for next year**

- i. We will begin advertising in the next month for Kindergarten Registration for the 2024-2025 school year.
- ii. Talk to your neighbours and encourage early registration.
- iii. Current estimated guess is around 20-25 (PreK, Kidspace, local daycares, etc)

c. **Inclusive Outdoor Classroom and Swing Project**

- i. Total to Date: **\$18,506.22**
 1. Tim Hortons - \$123.83
 2. SCC 50/50 - \$2,355.00
 3. SCC Grilled Cheese Hot Lunch - \$300.00
 4. Canora Equipment Rentals for donated use of equipment for the project.

- ii. Additions to final total for additional sidewalk have been added: \$69,000.00
- iii. Ideas for big dollars:
 - 1. Grant Writing
 - a. Thank you to Lauren for getting this started
 - 2. Donation Drive
 - 3. Etc.
- d. Extra-Curricular:**
 - i. **Choir:** Thank you Mrs. Steciuk for taking over our choir in Mrs. Exner's absence. The students enjoyed the time, the signing, and performance experience. We were very proud of their performance at the Remembrance Day Service at CCS and at the Winter Wonderland Family Afternoon. We will see what other options may be available for future performances this school year.
 - ii. **NASP:** has started for all Grade 4 students. Thank you to Mrs. Prychak and Mrs. Fast for coaching and supporting our students.
 - iii. **Craft Club:** Mrs. Ostafie will begin a noon hour craft club for different grade groupings once a week for the next few weeks.
- e. Assessments**
 - i. Teachers have completed all their pre-reading assessments with the Fountas & Pinnell assessment tool as well as Pre-Screeners in mathematics.
 - ii. Mid-year assessments will begin shortly in both F&P as well as the possibility of some UFLI pilot reading screeners.
- f. School Safety**
 - i. Drills:
 - 1. 2 of 3 Fire Drills have been conducted for this Fall. Snow hit us by surprise. We will conduct our third one on a nicer warm day.
 - 2. We will be conducting our first of 2 Lockdown Practices in January. RCMP will be onsite to help us properly conduct this drill.
 - ii. Cold Weather
 - 1. AP 308 – Indoor Recess/Noon Hour
 - 2. AP 308 Appendix A - Wind Chill Calculation Chart
- g. Supervision of Lunchrooms**
 - i. Parent volunteers needed
 - ii. Discussion
- h. School Supplies -SchoolSTART**
 - i. May need to rethink this as an option for next year unless we can get a good turn around on family payments this year. We lost over \$2000 last school year.
 - ii. This year we have only had 64 of 110 families pay
 - iii. $110 - 64 = 46$ unpaid fees = a loss of \$3450
 - iv. We will begin sending reminders next week about payments for school fees on EDSBY
- i. Parent/Student Teacher conferences for Term 2 – March:** Parent sign up information for conferences will be sent home for School Interviews. This allows families the opportunity to choose the best time that suits them. More info to come as we get closer to the end of the second term (beginning of March).
- j. Student Personal Devices**
- k. New School Logo Discussion**



- I. School Dates, Activities and Events**
 - i. Wednesday, January 31, 2024 - Staff Professional Development Day – NO SCHOOL FOR STUDENTS
 - ii. February 12th – 100th Day of School
 - iii. February 19-23, 2024 – Family Week – NO SCHOOL FOR STUDENTS/STAFF
 - iv. Tuesday, March 12, 2024 – March SCC Meeting
 - v. Friday, March 15, 2024 – Term 2 Report Cards issued in EDSBY
 - vi. Tuesday, March 19, 2024 – Student Led Conferences (3:30-7:00)
 - vii. Wednesday, March 20, 2024 - Student Led Conferences (3:30-7:00)
 - viii. March 29 – April 5 – Spring Break - - NO SCHOOL FOR STUDENTS/STAFF
 - ix. Wednesday, May 8, 2024 – SCC Meeting
 - x. Monday, May 20, 2024 – Victoria Day – NO SCHOOL FOR STUDENTS/STAFF
 - xi. Tuesday, May 21 - - Staff Professional Development Day – NO SCHOOL FOR STUDENTS
 - xii. Wednesday, June 26, 2024 – Final Report Cards issued in EDSBY
 - xiii. Wednesday, June 26, 2024 – Last Day of School for Students
 - xiv. Friday, June 28, 2024 – Last day of School for Staff
- 4. Parent/Community Feedback**
 - a. Follow-up regarding fencing options from last meeting - Division facilities have been contacted and will come out to look at the playground openings to determine options.
- 5. Funding Requests for SCC Support**
 - a. 2x15=\$30 to Shawna for Subway gift cards for our underwater ice fishing guys.
 - b. Confirm a date for Grade $\frac{3}{4}$ Pizza Lunch prize for the 50/50 Raffle

Administration and Office Staff:	
Principal Administrative Assistant	Ms. Shawna Stangel Mrs. Kim Hladun
Teaching Staff:	
Pre-Kindergarten (AM) Kindergarten Grade 1 Grade 1/2 Grade 2/3 Grade 3/4 Grade 4 Specialist teacher (PM) Specialist Teacher (Days 1,3, & 5) Student Support Teacher & Specialist	Mrs. Heather Novak Mrs. Kerrie Steciuk Mrs. Jennifer Prychak Mrs. Lisa Fast Miss Alexandria Blatter Mrs. Lindsey Ostafie Mrs. Rhonda Exner Mrs. Heather Novak Miss Kalin Dolton Mrs. Patti-Jo Donovan
School Support Staff:	
Facility Caretaker Library Technician Pre-Kindergarten Educational Assistant Pre-Kindergarten Educational Assistant ELIS Educational Assistant Educational Assistant Educational Assistant Educational Assistant Educational Assistant	Mr. Christopher Donovan Mrs. Lisa St. Mars Ms. Ashley Lockert Ms. Cherish Epp Ms. Cherish Epp Ms. Meghan Dixon / (Ms. Amber Boychuk) Mrs. Shirley Kulcheski Mrs. Lisa St. Mars Mrs. Alexis Palchewich
Bus Drivers:	
Mr. Howard Howells Mr. Jim Tills Mr. Wayne McInnes Mrs. Sherri Roebuck Mr. Peter Sikora Mr. Lawrence Stefanowich	
Professional Support Personnel & Division Office Staff:	
Speech Language Pathologist School Counselor Occupational Therapist School Psychologist Student Services Coordinator School Board Member - Subdivision 3 Superintendent of Schools Director of Education	Ms. Valerie Caza Mr. Gary Scheffler Ms. Maureen Blight (on a needs basis) Ms. Lindsey Propp (0.3) Ms. Jackie Spencer Mr. Shannon Leson Mr. Shaune Beatty Mr. Quinten Robertson