



# Canora Junior Elementary School - School Community Council

Administrator's Report – March 2024

## 1. Enrolment Update

- a. As of **Monday, March 12, 2024**, we have **157 students** enrolled.

Grade/Month	Sept	Nov	Jan	Mar	May	June
Pre-K	12	14	14	14		
Kindergarten	27	26	25	24		
Grade 1	35	35	37	37		
Grade 2	34	31	31	31		
Grade 3	23	22	21	20		
Grade 4	31	29	31	31		
THIS YEAR Total	160	157	159	157		
Last Year Total	157	157	168	165		

## 2. Staffing and Operations Update

- a. **Staff members** – no changes to staff since our last meeting  
b. **Classrooms** – 6.5

## 3. School Programming & Information

- a. **Grade 4 SCC Leadership Team Report:** Sophie on behalf of the Grade 4 team
- b. **Kindergarten for next year**
- We have begun advertising in the next month for Kindergarten Registration for the 2024-2025 school year. We will send out more reminders soon.
  - Talk to your neighbours and encourage early registration.
  - Current estimated guess is around 20-25 (PreK, Kidspace, local daycares, etc)
- c. **Inclusive Outdoor Classroom and Swing Project**
- Total to Date: **\$20,016.22**
    - Gr 4 SCC Spirit Days and Candy guess: \$310.40
    - Sold old fridge and freezer: \$400 – only collected for one so far
  - Additions to final total for additional sidewalk have been added: \$72,000
  - Ideas for big dollars:
    - Grant Writing
      - Canada Post - \$5,000
      - Richardson/Pioneer - ???
      - BASF Community Enhancement nomination for \$25,000
    - Donation Drive in community
      - For tax receipts to be issued the cheques need to be collected at the school, sent to the division office for us to deposit with a memo stating they are donations and require donation receipts. We need mailing address and information for the company/person donating.

3. Etc.

**d. Extra-Curricular:**

- i. **NASP:** has started for all Grade 4 students. Thank you to Mrs. Prychak and Mrs. Fast for coaching and supporting our students. Due to STF Job action many practices have been cancelled.
- ii. **Craft Club:** Mrs. Ostafie will begin a noon hour craft club for different grade groupings once a week for the next few weeks.
- iii. **Beading Club:** will begin after the Spring Break

**e. Assessments**

- i. Grade 4 have completed the SOS-Q survey
- ii. Grade 4 will complete the Our School Survey after we return from Spring Break
- iii. Term 2 Report Cards are currently being completed by teachers and will be published for all families in EDSBY on Friday afternoon.

**f. School Safety**

- i. Drills:
  1. We will begin conducting the remainder of our Fire Drill in the coming weeks and months
  2. Our first Lockdown practice went very well. Sgt. Friesen was on hand to support our practice and walk-through. We will have one more this Spring
- ii. Cold Weather
  1. AP 308 – Indoor Recess/Noon Hour
  2. AP 308 Appendix A - Wind Chill Calculation Chart

**g. STF Job Action:**

- i. **Supervision of Lunchrooms**
  1. Thank you to parent volunteers. We have had 3 days so far.
- ii. **Removal of Extra Curricular**
  1. This has affected our NASP and may affect beading club after Spring Break
- iii. **Full Day Strike????**

**h. School Supplies -SchoolSTART**

- i. Currently for this year.... 42 students with unpaid fees  $42 \times \$75 = \$3150$
- ii. 15 of them owe for two years...  $16 \times \$75 = \$1200$
- iii. 5 of them owe for three years...  $5 \times \$75 = \$375$
- iv. Total loss over the last 3 years is = **\$4725**
- v. Overdue statements will be personally handed out at conferences to all families who owe funds. For those who do not attend Overdue statements will be mailed out.

**i. Parent/Student Teacher conferences for Term 2 – Wednesday, March 20<sup>th</sup> – all information has been sent home via EDSBY**

**j. Parent Info Night held on the same night as conferences – Wednesday, March 20<sup>th</sup>**

- i. EDSBY Drop-in session with Michelle Morley
- ii. Fear-less Positive Parenting Program
- iii. Disobedience Positive Parenting Program

**k. Call for Volunteers:**

- i. GSSD Administrative procedures dictate that any adult who will be in the care of any other child other than their own in the capacity of a volunteer must have a completed CRVS Search check.
- ii. We have sent this out via EDSBY in hope that we will obtain more volunteers in the coming weeks in preparation for a busy Spring.

**l. Capital Project – School Renewal**

**i. Process and Volunteers**

1. Phase 1 – Re-Painting the Gym
2. Phase 3 – Re-Painting wood clad areas on the exterior of the school.
3. Phase 2 – Re-Painting Back hallway, Main Hallway, and Boot room
4. Phase 4.1 – Re-Painting classrooms
5. Phase 4.2 – Re-Painting classrooms

**m. New School Logo: Continued Discussion (some possibilities)**



**n. School Dates, Activities and Events**

- i. Thursday, March 14<sup>th</sup>, 2024 – Virtual Earth Rangers Assembly – Whole School
- ii. Friday, March 15, 2024 – Term 2 Report Cards issued in EDSBY
- iii. Monday, March 18<sup>th</sup>, 2024 – “GREEN” Spirit Day and Coin Guess
- iv. Wednesday, March 20, 2024 - Student Led Conferences and Parent Information Night (3:30-9:00)
- v. Friday, March 22, 2024 – Winter Festival
- vi. March 29 – April 5 – Spring Break - – NO SCHOOL FOR STUDENTS/STAFF
- vii. Saturday, April 13<sup>th</sup>, 2024 – Provincial NASP tournament in Shaunavon
- viii. Saturday, April 20<sup>th</sup>, 2024 – National NASP tournament in Moose Jaw
- ix. Wednesday, April 24<sup>th</sup>, 2024 – Administrative Professionals Day
- x. Friday, May 3<sup>rd</sup>, 2024 – PreK IMPACT Event being held in our Gym for the morning
- xi. Wednesday, May 8, 2024 – SCC Meeting
- xii. Monday, May 20, 2024 – Victoria Day – NO SCHOOL FOR STUDENTS/STAFF
- xiii. Tuesday, May 21 - Staff Professional Development Day – NO SCHOOL FOR STUDENTS
- xiv. \*\*\*\*June 7 or 14 – Play Day\*\*\*\*

- xv. Wednesday, June 26, 2024 – Final Report Cards issued in EDSBY
- xvi. Wednesday, June 26, 2024 – Last Day of School for Students
- xvii. Friday, June 28, 2024 – Last day of School for Staff

**4. Parent/Community Feedback**

- a. Nothing to report at this time

**5. Funding Requests for SCC Support**

- a. Funding student snack and parent help for the Winter Festival afternoon on Friday, March 22, 2024 is appreciated.
- b. SCC to share cost with school for the Bouncy items to be rented for Playday as done in the past.

<b>Administration and Office Staff:</b>	
Principal	Ms. Shawna Stangel
Administrative Assistant	Mrs. Kim Hladun
<b>Teaching Staff:</b>	
Pre-Kindergarten (AM)	Mrs. Heather Novak
Kindergarten	Mrs. Kerrie Steciuk
Grade 1	Mrs. Jennifer Prychak
Grade 1/2	Mrs. Lisa Fast
Grade 2/3	Miss Alexandria Blatter
Grade 3/4	Mrs. Lindsey Ostafie
Grade 4	Mrs. Rhonda Exner
Specialist teacher (PM)	Mrs. Heather Novak
Specialist Teacher (Days 1,3, & 5)	Miss Kalin Dolton
Student Support Teacher & Specialist	Mrs. Patti-Jo Donovan
<b>School Support Staff:</b>	

Facility Caretaker Library Technician Pre-Kindergarten Educational Assistant Pre-Kindergarten Educational Assistant ELIS Educational Assistant Educational Assistant Educational Assistant Educational Assistant Educational Assistant	Mr. Christopher Donovan Mrs. Lisa St. Mars Ms. Ashley Lockert Ms. Cherish Epp Ms. Cherish Epp Ms. Meghan Dixon / (Ms. Amber Boychuk) Mrs. Shirley Kulcheski Mrs. Lisa St. Mars Mrs. Alexis Palchewich
<b>Bus Drivers:</b>	
Mr. Howard Howells Mr. Jim Tills Mr. Wayne McInnes Mrs. Sherri Roebuck Mr. Peter Sikora Mr. Lawrence Stefanowich	
<b>Professional Support Personnel &amp; Division Office Staff:</b>	
Speech Language Pathologist School Counselor Occupational Therapist School Psychologist Student Services Coordinator School Board Member - Subdivision 3 Superintendent of Schools Director of Education	Ms. Valerie Caza Mr. Gary Scheffler Ms. Maureen Blight (on a needs basis) Ms. Lindsey Propp (0.3) Ms. Jackie Spencer Mr. Shannon Leson Mr. Shaune Beatty Mr. Quinten Robertson