



# Canora Junior Elementary School - School Community Council

*Administrator's Report – May 2024*

## 1. Enrolment Update

- a. As of **Wednesday, May 8, 2024**, we have **156 students** enrolled.

Grade/Month	Sept	Nov	Jan	Mar	May	June
Pre-K	12	14	14	14	14	
Kindergarten	27	26	25	24	24	
Grade 1	35	35	37	37	37	
Grade 2	34	31	31	31	31	
Grade 3	23	22	21	20	20	
Grade 4	31	29	31	31	30	
THIS YEAR Total	160	157	159	157	156	
Last Year Total	157	157	168	165	163	

## 2. Staffing and Operations Update

- a. **Staff members** – no changes to staff since our last meeting
- b. **Classrooms** – 6.5
- c. **Next Year's Staffing:** No information to share yet because it has not yet been shared with me. We will likely be looking at some splits just based on how our numbers are.
- d. **Next year enrollment projections:**
  - i. Losing 30 Grade 4 and receiving 18 Kindergarten
  - ii. PreK to 4 estimate is : 146
- e. **Kindergarten for next year**
  - i. Currently 18 registrations for next year
  - ii. Orientation is currently planned for Friday, May 24, 2024

## 3. School Programming & Information

- a. **Thank you!**
  - i. Chicken Tender Lunch = \$409.19
  - ii. Volunteers
- b. **Grade 4 SCC Leadership Team Report:** No report as we have not had any spirit days or events due to STF sanctions.
- c. **Inclusive Outdoor Classroom and Swing Project**
  - i. Total to Date: **\$20,425.41**
  - ii. Additions to final total for additional sidewalk have been added and are now approved by facilities: \$72,000
  - iii. Ideas for big dollars:
    - i. Waiting for results, if any, regarding grants applied for
    - ii. Hot Lunches planned for every month next year?
    - iii. Spirit Day fundraisers (Wear a hat, eat lunch with a friend, candy guess etc.)

- d. **Extra-Curricular:**
  - i. **NASP:** has continued and due to STF Job action many practices have been cancelled.
  - ii. **Beading Club:** started and going very well. Interest from 17 students. Project is either earrings or a keychain.
- e. **Assessments**
  - i. Grade 4 have completed the SOS-Q survey
  - ii. Grade 4 have completed the Our School Survey after we return from Spring Break
  - iii. Teachers are working on final year end assessments to guide and support end of year boosts and next years starting levels. (EYE, F&P, etc.)
- f. **School Safety**
  - i. Drills:
    - i. We will finish up our Fire Drills in the coming weeks.
    - ii. Second Lockdown practice is scheduled for later this month
- g. **STF Job Action:**
  - i. **Vote is occurring today and tomorrow**
  - ii. **Supervision of Lunchrooms**
    - i. Thank you to parent volunteers.
  - iii. **Removal of Extra Curricular**
    - i. This had affected our NASP practices and competition dates
  - iv. **If offer is rejected** what might SCC be willing to commit to for year end celebrations and/or support?
    - i. Play Day – BBQ/Bouncers/etc.
    - ii. Kinder Year End Celebration
    - iii. Grade 4 Farewell
    - iv. Kinder Orientation
- h. **School Fees:**
  - i. School fees must be approved and reflected in SCC meeting minutes for the upcoming school year.
  - ii. Our school fees are currently \$75 as approved by last years SCC.
    - i. \$20 is division standard
    - ii. \$55 is SCC approved at school level to support families in not having to do the shopping for school supplies and supliment trips and school events, assemblies, etc.

March Meeting	May Meeting
42 students with unpaid fees 42 x \$75= <b>\$3150</b>	-28 students are still outstanding = \$2100
15 of them owe for two years... 16x\$75= \$1200	-Overdue statements were handed out at conferences.
5 of them owe for three years... 5x\$75= \$375	-Late notice emails have been sent to all families who are considered outstanding.
Total loss over the last 3 years is = <b>\$4725</b>	-Final Notice emails and letters mailed to the home will also go out after May 31 <sup>st</sup> .
	-8 have confirmed a payment date based on paycheck – May 15 <sup>th</sup> or 31 <sup>st</sup>
	-20 outstanding = <b>\$1500</b> this year
	- Total over the last 3 years is <b>\$2300'ish</b>

- a. **School Supplies -SchoolSTART**
  - i. We will use them...we just need to decide how?

- ii. Home order/payment & delivery or school order/payment & delivery
- b. Call for Volunteers:**
  - i. GSSD Administrative procedures dictate that any adult who will be in the care of any other child other than their own in the capacity of a volunteer must have a completed CRVS Search check.
  - ii. We have sent this out via EDSBY in hope that we will obtain more volunteers in the coming weeks in preparation for a busy Spring.
- c. Capital Project – School Renewal**
  - i. **Process and Volunteers**
    - i. Phase 1 – Re-Painting the Gym
    - ii. Phase 3 – Re-Painting wood clad areas on the exterior of the school.
    - iii. Phase 2 – Re-Painting Back hallway, Main Hallway, and Boot room
    - iv. Phase 4.1 – Re-Painting classrooms
    - v. Phase 4.2 – Re-Painting classrooms
- d. New School Logo: Continued Discussion (some possibilities)**



- e. School Dates, Activities and Events**
  - i. Monday, May 20<sup>th</sup>, 2024 – No School – Victoria Day
  - ii. Tuesday, May 21<sup>st</sup>, 2024 – Staff Professional Development Day – No school for students
  - iii. May 24<sup>th</sup>, 2024 – Kindergarten Orientation
  - iv. Friday, May 24<sup>th</sup>, 2024 – NASP Provincials and Nationals in Moose Jaw all day
  - v. Friday, May 24<sup>th</sup> – Sunday, May 26<sup>th</sup>, 2024 – Gym re-painting with our SCC Parent crew
  - vi. Friday, June 7<sup>th</sup>, 2024 – Play Day
  - vii. Monday, June 10<sup>th</sup>, 2024 – Last Day of PreK
  - viii. Tuesday, June 11<sup>th</sup>, 2024 – Grade 4 Track and Field Showcase Event in Yorkton
  - ix. Wednesday, June 12<sup>th</sup>, 2024 – ALTERNATE DATE - Grade 4 Track and Field Showcase Event in Yorkton
  - x. Thursday, June 20<sup>th</sup>, 2024 - Kindergarten Year End Celebration AM
  - xi. Thursday, June 20<sup>th</sup>, 2024 - Grade 4 Farewell and CCS Transition Tour - PM
  - xii. Wednesday, June 26<sup>th</sup>, 2024 – Final Report Cards issued in EDSBY
  - xiii. Wednesday, June 26<sup>th</sup>, 2024 - Last day of school for students
  - xiv. Friday, June 28<sup>th</sup>, 2024 – Last day of school for STAFF

## **2. Parent/Community Feedback**

- a. Nothing to report at this time

## **3. Funding Requests for SCC Support**

- a. Half payment for Play Day Bouncers on June 7<sup>th</sup>
- b. Play Day BB lunch and canteen/snack station for the day

<b>Administration and Office Staff:</b>	
Principal Administrative Assistant	Ms. Shawna Stangel Mrs. Kim Hladun
<b>Teaching Staff:</b>	
Pre-Kindergarten (AM) Kindergarten Grade 1 Grade 1/2 Grade 2/3 Grade 3/4 Grade 4 Specialist teacher (PM) Specialist Teacher (Days 1,3, & 5) Student Support Teacher & Specialist	Mrs. Heather Novak Mrs. Kerrie Steciuk Mrs. Jennifer Prychak Mrs. Lisa Fast Miss Alexandria Blatter Mrs. Lindsey Ostafie Mrs. Rhonda Exner Mrs. Heather Novak Miss Kalin Dolton Mrs. Patti-Jo Donovan
<b>School Support Staff:</b>	
Facility Caretaker Library Technician Pre-Kindergarten Educational Assistant Pre-Kindergarten Educational Assistant ELIS Educational Assistant Educational Assistant Educational Assistant Educational Assistant Educational Assistant	Mr. Christopher Donovan Mrs. Lisa St. Mars Ms. Ashley Lockert Ms. Cherish Epp Ms. Cherish Epp Ms. Meghan Dixon / (Ms. Amber Boychuk) Mrs. Shirley Kulcheski Mrs. Lisa St. Mars Mrs. Alexis Palchewich
<b>Bus Drivers:</b>	
Mr. Howard Howells Mr. Jim Tills Mr. Wayne McInnes Mrs. Sherri Roebuck Mr. Peter Sikora Mr. Lawrence Stefanowich	
<b>Professional Support Personnel &amp; Division Office Staff:</b>	
Speech Language Pathologist School Counselor Occupational Therapist School Psychologist Student Services Coordinator School Board Member - Subdivision 3 Superintendent of Schools Director of Education	Ms. Valerie Caza Mr. Gary Scheffler Ms. Maureen Blight (on a needs basis) Ms. Lindsey Propp (0.3) Ms. Jackie Spencer Mr. Shannon Leson Mr. Shaune Beatty Mr. Quinten Robertson