

# CJES SCC Meeting

Monday, September 26th, 2024

6:30 pm – Room #28 @ CJE

Childcare with adult supervision will be provided in the Gym

## Agenda

1. **Call Meeting to order** – Chair Roxilana Roberts
  - a. Time: 6:33 PM
2. **Welcome** to members and all in attendance.
3. **Introductions** – please state your name as well as name and grade of your child.
  - a. **In Attendance:** Jeff Keyowski, Lauren Mentanko, Morgan Gatenby, Neil Lizotte, Lisa Lizotte, Candace Smith, Will Smith, Richele Mydonick, Lisa Fast, Shawna Stangel, Roxilana Roberts, Taunya Kondratoff
  - b. **Regrets:** Shannon Leson
4. **Review of SCC Meeting Norms**

- a. We will treat each other with respect.
- b. We will use our time wisely by starting on time and ending on time.
- c. We will distribute tasks equally amongst members.
- d. Topics outside of the set agenda will not be discussed.
- e. All SCC team members are considered equals.
- f. We will follow the CJES-SCC Code of Conduct.
- g. We will ask questions when in doubt.
- h. We will complete our assigned tasks by our assigned deadlines.

## 5. Review the CJES-SCC Code of Conduct

As a Member of the School Community Council I shall:

- a. be guided by the policy, vision, goals and principles of the Division and School program.
- b. endeavor to be familiar with school policies and operating practices and act in accordance with them.
- c. practice the highest standards of honesty, accuracy, integrity and truth.
- d. encourage a positive atmosphere where individual contributions are encouraged and valued.
- e. recognize and respect the personal integrity of each member of the school community.
- f. apply democratic principles.
- g. consider the best interests of all students.
- h. respect and maintain the confidentiality of student information.
- i. limit discussions at school council meetings to matters of concern to the school community.
- j. use the appropriate communication channels when question or concerns arise.
- k. promote high standards of ethical practice within the school community.
- l. accept accountability for the decisions of the Community School Council; and,
- m. declare any conflict of interest.

## 6. Approval of today's meeting agenda:

- a. Motion to approve today's meeting agenda by: Lauren Mentanko
- b. Seconded: Morgan Gatenby

## 7. Minutes from last meeting read:

- a. Motion to adopt the minutes as being read by: Morgan Gatenby

- b. Seconded: Candace Smith

**8. GSSD Board Member's report:**

9. **Principal's report:** Shawna read

**10. Treasurer's report:**

- a. Chequing – Aug : \$9665.89, Sep: \$10,678.39
- b. Savings – \$4369.73
- c. Other -

**11. New Business**

- a. Update of SCC Financial Report Excel Document to GSSD Division office
- b. Monthly Hot Lunch Days
  - i. Who will organize each month? Morgan and Taunya co-op chicken for Nov.
  - ii. Hot lunch options from Jess last year? Co-op, Rainbow Hall?
- c. Fundraising Updates:
  - i. Total raised to date for Outdoor Classroom and Inclusive Playground is: \$25,021.69 – combo of SCC and School run events
  - ii. Other ideas for the year: Morgan to look into sun shade grant
- d. PD – SCC Modules: Link to be sent with agenda before each meeting
- e. Grade 4 SCC Members
  - i. Proposed process so we have students ready for the AGM: same as before, vote before the AGM
- f. Upcoming Events for SCC to support for the 2025-2026 School Year:
  - i. Volunteers:
    - How do we get more parent volunteers for events? Possible parent classroom rep, delegation, each class covers an event
    - Discussion regarding the rest of this year and transition plan from Rox to another council member at AGM: Parent and treasurer as well
  - ii. Snack at Family Engagement Events:
    - Harvest Festival – October
      - a. Motion for \$ for snacks: 1- Will Smith, 2- Morgan Gatenby
    - Winter Wonderland - December
    - Winter Olympics - March
    - Play Day - June
  - iii. Education Week – November 24-30, 2024 – “Learning Is A Journey”
  - iv. Staff Appreciation Week – February
    - Discussion
    - Plans- will speak about at January meeting

**12. Old business**

- a. School Fees Incentive Draw- Pizza and board game. \$50 Trifons gift card.  
- Motion:1- Candace Smith, 2- Morgan Gatenby
- b. Garden
- c. Grade 4 Farewell Expenses: \$284.00
- d. Play Day money updates:
  - i. Raffle: \$450
  - ii. BBQ Fundraiser
  - iii. Canteen: \$1600
- e. Bill payments
- f. Thank-you's for Play Day donations- sent out in June

**13. Next Meeting Dates:**

- a. Choose dates for the 2024-2025 school year
  - i. AGM in early November: Nov 7, 2024
  - ii. January: Jan 16, 2025
  - iii. March: Mar 6, 2025
  - iv. May: May 1, 2025

v. September: Sep 25, 2025:

**14. Adjournment:**

a. Time: 8:09 PM