



Canora Junior Elementary School - School Community Council

Administrator's Report – September 2024

1. Enrolment Update

- a. As of **Wednesday, September 25, 2024**, we have **153 students** enrolled.

Grade/Month	Sept	Nov	Jan	Mar	May	June
Pre-K	14					
Kindergarten	25					
Grade 1	27					
Grade 2	37					
Grade 3	29					
Grade 4	21					
This year	153					
2023-24	160	157	159	157	156	157
2022-23	157	157	168	165	163	160

2. Staffing and Operations Update

- a. **Staff members** – see attached staff list
 b. **Classrooms** – 6.5

3. School Programming & Information

- a. **Nutrition Programming Thank-You!**
- Crossroads Credit Union - \$1500
 - Stoney Creek Ag – Dean and Lisa Serdachny - \$1000
- b. **Grade 4 SCC Leadership Team Report:** Not until next meeting
- c. **Inclusive Outdoor Classroom and Swing Project**
- Total to Date: **\$25,021.69**
 - All grants applied for over the summer were turned down 😞
 - In-School SCC run
 - \$1 canteen
 - Easy Spirit Days – Wear your hat or chew gum for \$1
 - Candy hearts guess? Lucky coins guess? Etc.
 - Donation Drive idea??? For the month of November??
- d. **Extra-Curricular:**
- **Cross Country:** just started – Deer Park in Yorkton, Autumn Summit in Saltcoats, JC Beach at JC Beach by Yorkton, and our local school run.
 - **Choir** – to begin in October
 - **Other this year may be:** NASP, Craft Club, Beading Club, Choir
- e. **Assessments**
- New literacy assessments this year for Kindergarten to Grade 3
 - LeNs and CC3
 - Grade 4 still with F&P
 - Math Screeners are being conducted right now

f. School Safety

- Drills:
 - i. 3 Evacuation Drills in Fall
 - ii. 3 Evacuation Drills in Spring
 - iii. 2 Lockdown practice Drills
- Air Quality/Cold Temperature Wind Chill Administrative Procedures's
- School Emergency Response Plan has been updated
- Student Contacts updated for pick ups

g. School Level Plan Formerly known as the School Strategic Plan:

- Currently being worked on and finalized by staff for presentation at AGM in November

h. School Fees:

- We will advertise the SCC contest to increase the number of fees paid

i. Call for Volunteers: Ongoing throughout the school year

- GSSD Administrative procedures dictate that any adult who will be in the care of any other child other than their own in the capacity of a volunteer must have a completed CRVS Search check.
- We have sent this out via EDSBY in hope that we will obtain more volunteers in the coming weeks in preparation for a busy Spring.

j. Activity/Spirit/Holiday Days:

- Associated with House team points
- Colour Themed throughout the school year

k. School Clothing

- In the works with SPORTFACTOR
- No logo...just Cougars
- Something easy to transfer from CJE to CCS

l. School Dates, Activities and Events

- September 27 – November 8 – Optional Grade 4 F& P Assessment Window
- Mon, September 30 – National Day of Truth and Reconciliation
- Mon, September 30 – Pro-D Day – No school for students
- Fri. October 4 – Math Screeners data due
- Wed, October 9 – Pre-K and Retakes in the AM
- Fri, October 11 – Harvest Festival Family Engagement Afternoon
- Mon, October 14 – Thanksgiving Day – No School for staff and students
- Thurs, October 31 – Black and Orange Day
- November 1 – December 1 – OurSchool Survey window opens
- Fri. November 8 – Pro-D Day
- Mon, November 11 – Remembrance Day – No school for staff and students
- Thurs, November 14 – Parent/Student/Teacher Conferences and Open House Evening
- Nov 24-30 – Education Week – “Learning Is a Journey”
- Mon, November 25 – Bus Driver Appreciation Day
- Fri, December 20 – Last Day of School starts Winter Holiday Break
- December 21 – January 7 – Winter Holiday Break
- January 13-30, 2025 – Kinder to Grade 2 LeNs & Grade 1 to 3 CC3 assessment window

4. Parent/Community Feedback

- a. Feedback from last year and any conversation with any parent or community member is always considered with school decision making
- b. Nothing else to report at this time

5. Funding Requests for SCC Support

- a. Snacks for Spirit Days – motion to support Spirit Day Snacks up to \$X as agreed by SCC

CJE Staff List – 2024-2025	
Administration and Office Staff:	
Principal	Ms. Shawna Stangel
Administrative Assistant	Mrs. Kim Hladun
Teaching Staff:	
Pre-Kindergarten (AM)	Mrs. Heather Clemmensen
Kindergarten	Mrs. Kerrie Steciuk (Miss Taelor Kowalchuk)
Grade 1	Mrs. Jennifer Prychak
Grade 1/2	Mrs. Lisa Fast
Grade 2/3	Miss Alexandria Martin
Grade 3/4	Mrs. Lindsey Ostafie
Grade 4	Mrs. Rhonda Exner
Phys Ed. & Health Specialist teacher (PM)	Mrs. Heather Clemmensen
Arts Ed. Specialist Teacher (PM)	Miss Ashley Davis
Student Support Teacher & Literacy Specialist	Mrs. Patti-Jo Donovan
School Support Staff:	
Facility Caretaker	Mr. Christopher Donovan
Library Technician	Mrs. Lisa St. Mars
Pre-Kinder Educational Assistant (AM)	Mrs. Shimonay Claassen (TBA)
Pre-Kinder ELIS (AM)	Mrs. Cherish Lazaroff
Educational Assistant	Ms. Amber Boychuk
Educational Assistant	Ms. Meghan Dixon (Mrs. Amy Kish)
Educational Assistant	Mrs. Cherish Lazaroff
Educational Assistant	Mrs. Shirley Kulcheski
Educational Assistant	Mrs. Alexis Palchewich
Educational Assistant	Mrs. Kateryna Mazur
Educational Assistant	Ms. Destiny Tremblay
Educational Assistant	Ms. Alona Khryshcheniuk
Bus Drivers:	
Mr. Howard Howells	Mrs. Sherri Roebuck
Mr. Jim Tills	Mr. Peter Sikora
Mr. Wayne McInnes	Ms. Brenda Murray
Professional Support Personnel & Division Office Staff:	
Speech Language Pathologist	Ms. Carlyne Psutka
School Counselor	Mrs. Lindsey Propp (0.3)
Occupational Therapist	Ms. Maureen Blight (on a needs basis)
School Psychologist	Mr. Gary Scheffler
Early Years Curriculum Consultant	Mrs. Kerrilyn Trost
Curriculum Consultant	Mrs. Susan Robertson
Digital Learning Consultant	Mrs. Michelle Morley
Student Services Coordinator	Mrs. Jackie Spencer
School Board Member - Subdivision 3	Mr. Shannon Leson
Superintendent of Schools	Mr. Shaune Beatty
Director of Education	Mr. Quinten Robertson

