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| **CJES SCC Meeting**  **Thursday, March 6th, 2025**  **6:30 pm – Room #28 @ CJE** |

**Agenda**

1. **Call Meeting to order**– Chair Melissa Scheltgen
   1. Time: 6:35pm
2. **Welcome** to members and all in attendance.
3. **Land Acknowledgement:**

I would like to begin by acknowledging that we are on treaty land, referred to as Treaty 4 Territory and that the Town of Canora and all the people here are beneficiaries of this treaty. Treaty 4 encompasses the lands of the Cree, Saulteaux (SO-TOE), Dakota, Nakota, Lakota, and on the homeland of the Métis Nation. We respect and honor the Treaties that were made on all territories. We acknowledge the harms and mistakes of the past, and we are committed to move forward in partnership with Indigenous Nations in the spirit of reconciliation and collaboration.

1. **Introductions** – please state your name as well as name and grade of your child.
   1. **In Attendance:** Lisa Lizotte (Xavier), Melissa Scheltgen (Lena) Melissa Pozniak (Courtney), Shawna Stangel (Principal), Lauren Mentanko, Lisa Fast (Teacher Representative), Prairie Crane, Alliana Herriges.
   2. **Regrets:** Shannon Leson (GSSD Board), Taunya Kondratoff (co-chair), Jessica Kwas- resigned as secretary
2. **Review of SCC Meeting Norms**

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| * 1. We will treat each other with respect.   2. We will use our time wisely by starting on time and ending on time.   3. We will distribute tasks equally amongst members.   4. Topics outside of the set agenda will not be discussed.   5. All SCC team members are considered equals.   6. We will follow the CJES-SCC Code of Conduct.   7. We will ask questions when in doubt.   8. We will complete our assigned tasks by our assigned deadlines. |

1. **Review the CJES-SCC Code of Conduct**

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| As a Member of the School Community Council, I shall:   * 1. be guided by the policy, vision, goals and principles of the Division and School program.   2. endeavor to be familiar with school policies and operating practices and act in accordance with them.   3. practice the highest standards of honesty, accuracy, integrity and truth.   4. encourage a positive atmosphere where individual contributions are encouraged and valued.   5. recognize and respect the personal integrity of each member of the school community.   6. apply democratic principles.   7. consider the best interests of all students.   8. respect and maintain the confidentiality of student information.   9. limit discussions at school council meetings to matters of concern to the school community.   10. use the appropriate communication channels when question or concerns arise.   11. promote high standards of ethical practice within the school community.   12. accept accountability for the decisions of the Community School Council; and,   13. declare any conflict of interest. |

1. **Approval of today’s meeting agenda:**
   1. Motion to approve today’s meeting agenda by: Lauren Mentanko
   2. Seconded: Lisa Lizotte
2. **Minutes from last meeting read:**
   1. Motion to adopt the minutes as being read by: Melissa Pozniak
   2. Seconded: Lisa Fast
3. **Ward 3 GSSD Board Member’s report (Shannon Leson):** Absent, no report submitted.
4. **CJES Principal’s report (Shawna Stangel):** Read by Ms Stangel
   * + - 1 new student since last SCC meeting
       - SCC constitution can be approved directly by Quinton at GSSD.
       - Discussion by SCC executive specific to recommendations made by Quintin regarding amendments to the Constitution. Some minor changes to be made - will be incorporated and sent around for approval before re-submission.
       - AGM date recommended to not be held in spring as this excludes new Pre-k and primary parents for participating, recommendations for earlier fall AGM in October.
       - Grants- SGI denied request. Waiting to hear back from CN and Sandbox. We will continue looking for more grant opportunities. We will need to begin approaching local businesses, farmers, organizations, the Town of Canora, etc. regarding their support toward this community playground initiative. An article will be placed in the Canora Courier in the coming weeks.
       - Extra curriculars are going well. The school has received a large donation from River Ridge Fish and Game to support hiring a charter bus to bring Jr and Sr Canora NASP team members to provincials in Shaunavon.Drumming group has started with over 30 students involved and Beading group will begin next week.
       - Call for volunteers- highschool students are a consideration, Shawna will look into this.
       - School fees- 79% paid, Discussion on how to fund remainder of school fees
         1. **Motion by Lauren-** To write a letter to Canora Churches asking for their financial support in the amount of $80 per student to sponsor a student’s school fees for the 2024-2025 school year. Letter to include that currently 20% of Canora students currently have outstanding fees. Churches will be asked to sponsor the number of students they have financial capacity to care for.

**Seconded by:** Melissa Pozniak.

* Update on Early Years Assessments
  + Many children have growth between fall and mid year. Discussion about 20% of students in grade 3 identified “at risk” with standardized reading tests. What can be done? SCC (Melissa Schelgen with support of Lauren Mentako) will write letter to schoolboard asking for extra teachers based on complex needs in classrooms and to encourage early intervention to ensure needs of all learners are identified and met- connect to current GSSD outcomes demonstrating 20% of learners do not graduate highschool within 3 year timeframe.

1. **Treasurer’s report (Lauren Mentanko):** Totals as of March 5, 2025:
   1. CHEQUING account $14446.76
   2. SAVINGS account $4387.07
   3. Bills paid: Coop charge account $311.28, Lunch fundraiser $267.84 (total sales $282.91 as some cheques received from Band Office), Reimbursement to Lauren Mentanko for Tim Horton’s treats during Staff Appreciation Week $110.45, Teacher appreciation groceries $159.95 and Valentines Cookies $200.
   4. Upcoming expenses: Write cheques to school for proceeds of December 50/50 sales and hot lunch days.
   5. Other: none.
2. **PD – SCC Modules:**
3. Modules #4 and #5 sent out for pre-learn
4. Discussion, questions, etc. no discussion
5. Feedback from Executive no feedback
6. **New Business**
7. GSSD SCC Symposium Update: Melissa Scheltgen, Lisa Lizotte
   * 1. SCC Roles
     2. How SCC can support School and Student support
     3. Succession planning for new Chair and members to be discussed at next meeting in May 2025.
8. Constitution Amendment Update: Shawna Included in principals report.
9. Hot Lunch Update: Lisa Lizotte, Taunya (absent).
10. Email e-transfer of funds to SCC email linked to Credit Union account
    * + Discussion to include SOP’s, CU policy, yes/no, etc. Discussion about logistics of setting up etransfer. Account type prevents autodeposits. Currently the treasurer would have to manually approve each transfer. E-tranfer decided against by group at this time.
      + Motion n/a
      + Seconded n/a
11. Update from January Chicken Tenders Lunch – Update from SCC grade 4 reps as well as Lisa Lizotte: students appreciated the hot lunch yet again. Sour cream was a hit. Discussion about what other hot lunch options are available, some students advocated for hamburgers.
12. March lunch – Monday March 17th upcoming lunch arranged. Chicken tenders
13. April lunch – school run – Spaghetti and Meat Sauce lunch
    * + - Discussion to include Price to charge, Date to choose, Lunch options or add-ons Spaghetti and meat sauce, possibility for garlic toast. $7 includes meal and drink.Donation of meat may be possible. Shawna arranging.
        - Motion Melissa Pozniak
        - Seconded Lisa Lizotte
14. CCS Hot Dog lunch - May 19 – we will support the Grads No further information available at this time.
15. May – Ice Cream Treat Fundraiser Grade 4 SCC ran fundraiser. Will be discussed at next meeting- to be on May agenda.
16. Purdy’s Chocolates Update - Taunya (Taunya absent)- Shawna updated all is ready to go and she will send home flyers with students, as well as post info on fundraiser on Edsby.
17. Easter
    * + - Dates All orders must be in by March 31, 2025
        - Advertising
18. Upcoming Fundraisers Discussion
19. Little Ceasar update Move to May agenda. Waiting on preschool dates for same fundraiser
20. Ladies Night update Fundraiser idea moved to next yar
21. Growing Smiles – yes/no was this dependent on Little Ceasars No- highschool grads are already doing the fundraiser this year.
22. Other fundraiser suggestions; Minor Ball canteen- $$ for SCC volunteers to work, Made lake gift certificate and auction or raffle, art auction and beverage/cheese night,
23. SCC Documentation and Communication – Google Drive Update: Melissa Scheltgen
24. [cjes-scc@gmail.com](mailto:cjes-scc@gmail.com)
25. Reminder to send templates and forms they have for storage and support in future years
26. Discussion surrounding SCC exposure, extension, ways to create interest and recruit members Ideas; SCC welcome info session at kindergarten orientation, waive school fees for 1 year of SCC volunteerism, FB posts to draw community volunteers (will need crim check), to be on May agenda: Plan early school get together to meet teachers/SCC and ask for new SCC volunteer members.
27. Other:

Mrs Ostafie has requested the SCC’s support for a garden project. She plans to grow early to bud flowers and early harvest veggies so children can harvest before end of 2025 school year. Financial support of $200 requested.

* + - 1. Motion to support Mrs Ostafie’s garden project up to a total cost of $200 made by Lauren Mentanko.
      2. Seconded by: Lisa Lizotte.

We are in need of a secretary for remainder of 2025 year and until after AGM elections in the fall of 2025. Discussion of having a rotating chair, or finding a community member to help (crim check required) that could take notes on behalf of a current SCC member.

1. **Old/Carried business**
2. Other:
   * 1. May agenda;
        1. discuss Little Cesars fundraiser,
        2. meet the parent/scc night for fall 2025 school year,
        3. reminder for all members to email GMAIL account with any forms, past SCC related information. [CJES.SCC@gmail.com](mailto:CJES.SCC@gmail.com) ,
        4. discuss date of 2025 AGM,
        5. ensure all funds have been transferred over to school for fundraising thus far

**Next Meeting Dates:**

1. May: Thursday, May 1, 2025
2. Possible June AGM Will change to fall 2025, to be confirmed at May 1 meeting.
3. September: Thursday, Sep 25, 2025
4. **Adjournment:**
5. Time:8:35pm