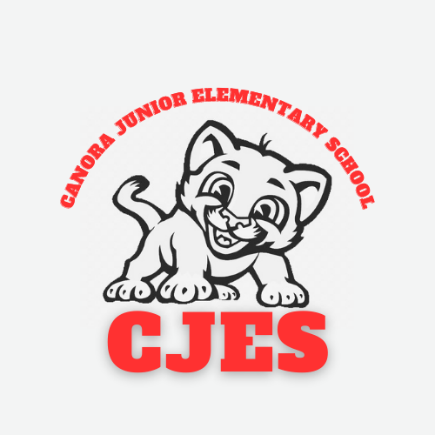
**Canora Junior Elementary School -School Community Council**

*Administrator’s Report – May 2025*

1. **Enrolment Update**
   1. As of **Monday, May 5**, we have **156 -****students** enrolled.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Grade/Month | Sept | Nov | Jan | Mar | May | June |
| Pre-K | 14 | 15 | 16 | 15 | 16 |  |
| Kindergarten | 25 | 24 | 24 | 24 | 24 |  |
| Grade 1 | 27 | 27 | 27 | 27 | 27 |  |
| Grade 2 | 37 | 36 | 37 | 37 | 37 |  |
| Grade 3 | 29 | 29 | 29 | 30 | 30 |  |
| Grade 4 | 21 | 21 | 21 | 22 | 22 |  |
| This year | 153 | 152 | 154 | 155 | 156 |  |
| 2023-24 | 160 | 157 | 159 | 157 | 156 | 157 |
| 2022-23 | 157 | 157 | 168 | 165 | 163 | 160 |

* 1. **Projections** for 2025-2026 School year:
     + Pre-Kindergarten & ELISP = 18
     + Kindergarten = 34
     + Grade 1 = 24
     + Grade 2 = 27
     + Grade 3 = 37
     + Grade 4 = 31
     + **Total = 171**

1. **Staffing and Operations Update**
   1. **Staff members** – see attached staff list
      * We say thank you and goodbye to Mrs. Brenda Murray who has been covering a half-time PreK educational assistant position.
      * We welcome Mrs. Shimonay Danyluk back who is returning to the PreK educational assistant position.
      * We welcome Mrs. Jewel Lagrove who has joined us as an educational assistant until the end of the school year.
   2. **Fall 2025-2026 Staffing**
      * Preliminary decisions have been made. Our final staff list has yet to be determined.
      * We are awaiting final decisions based on STF complexity contract pieces based on our school numbers
      * Congratulations to Miss Ashley Davis who will be joining us full-time next year.
      * Congratulations to Miss Alexandria Martin who will be joining us as a permanent CJE full-time teacher.
      * Congratulations to Miss Taelor Kowalchuk who has accepted a full-time position at M.C. Knoll school in Yorkton for next year.
      * We are in the hiring process for a full-time Kindergarten teacher for September to December to cover the end of Mrs. Kerrie Steciuk’s maternity leave.
      * We will be hiring a full year educational assistant position to cover the leave of Mrs. Cherish Lazaroff who will be on maternity leave.
      * We will be hiring a partial year educational assistant position from September to February to cover the end of Mrs. Alexis Palchewich’s maternity leave.
      * We have applied for 3 Jordan’s Principle Educational Assistant positions for the Fall – approvals are pending.
      * Final updated staff lists will be shared with families with an end of year letter via EDSBY
2. **School Information Updates:**
   1. **Thank-You for donations to the Spaghetti lunch:**
      * Anonymous donation of hamburger meat
      * Coop for donation of pasta and sauce
      * Pasta lunch brought in $507 – free and clear money!!
   2. **Grade 4 SCC Leadership Team Report:**
   3. [**Approved 2025-26 School Year Calendar | Good Spirit School Division**](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gssd.ca%2Fdivision%2Fabout-us%2Fnews%2Fpost%2Fapproved-2025-26-school-year-calendar&data=05%7C02%7Cshawna.stangel%40gssd.ca%7C622ac0265d034764b24608dd67fce183%7Ca506da6453e147d0a89a0056b223431a%7C0%7C0%7C638781058151240091%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=HZoXXvau4EFHx0zMVAVDmhyy7yuVNISTzL3L%2BJunNTc%3D&reserved=0)
   4. **Next year School times of the day:**
      * We will be moving the time of our lunch hour to accommodate an even split of time within our instructional day (155 minutes in AM and 155 minutes in PM).
      * This is better for student nutrition and focus, timetables, and for substitutes accepting work
      * Our noon hour next year will run from 11:45-12:35
   5. **2025-2026 Kindergarten Calendar:**
      * Due to conversations with families regarding consistent childcare times/dates, families have asked, and we also have asked for…
      * Waiting for final approval but it looks like we will be running with a set schedule of: Group 1 one Monday-Wednesday & Group 2 on Tuesday-Thursday with alternating Fridays for our two Kindergarten groupings.
   6. **School Clothing:**
      * Clothing store will be reopened in the Fall of 2025
   7. **Inclusive Outdoor Classroom and Swing Project**
      * Total raised to date: $**29,176.58**
      * Current outstanding applications…
        1. CN Community Application for $25,000
        2. Sandbox Mutual Insurance Application - $25,000
        3. Vitera - $25,000
        4. Telemiracle - $42,000
        5. Crossroads Credit Union - $5,000-$10,000
        6. Coop Fuel Good Day Partnership
        7. CIBC - $1,000-$25,000
      * Community canvassing has occurred
      * Shawna will also attend a Town Council meeting and would love to have SCC representation
        1. Meeting is tomorrow night, May 6th at 7:00pm
   8. **Extra-Curricular:**
      * **NASP:** Mrs. Fast to give successful updates
      * **Yoga Club: Just** started this week with Mrs. Fast
      * **Indigenous Drumming/Singing Group:** We have 35 students who are learning to drum. Students meet every Wednesday with Mr. Robert Severight. Hoping to have a year end presentation to the school.
      * **Beading Club:** Very successful key chain project.
   9. **School Safety** 
      * GSSD Community Threat Assessment and Support Protocol (CTASP) and Violence Threat Risk Assessment (VTRA) Video: <https://www.youtube.com/watch?v=GaYSP1QMeJI>
      * Discussion of Drills:
        1. 3 Evacuation Drills in Fall - done
        2. 3 Evacuation Drills in Spring
        3. 2 Lockdown practice Drills – 1 done and 1 more to do in Spring
      * Air Quality/Cold Temperature Wind Chill Administrative Procedure’s
      * Saskatchewan Safety Council Presentation last Friday regarding Fire Safety and Emergency Preparedness with Special Guests – Canora Fire Brigade and Sparky The Fire Dog
      * School Sanctioned Sports, Recess activities, and Field Trip considerations – We follow GSSD Physical Activity Safety Manual
   10. **Call for Volunteer Reminders:** Ongoing throughout the school year

* GSSD Administrative procedures dictate that any adult who will be in the care of any other child other than their own in the capacity of a volunteer must have a completed CRVS Search check.
* Next days for Volunteers will be:
  + Play Day
  + Year End Pool Party/Splash Park Afternoon
  1. **Family Engagement Days:**
     + 1. Kindergarten Orientation Day – Thursday May 22, 2025
          1. Email invitations have been sent to all new Kindergarten families who have registered with us
          2. Two sessions – AM (9:30) and PM (1:30)
          3. If any SCC members are able to join us to plug the SCC, it would be appreciated.
       2. Play Day on Friday, June 20
          1. We will be looking for volunteers to help make this day a success
          2. Stations already pre-set

Pool

Book Fair

Bouncer

Mini Golf

Potato sack races

Nail Driving

Ball throw

Water Relay

Hoola Hoop, Bean Bag toss, Basketball

Fire Truck Soak

* 1. **School Fees:**
     + To date: 85% of fees paid.
     + Still outstanding is: 15% (23 students = 18 families)
     + I did follow up with personal email/invoice reminders to these families next week.
     + With SCC’s approval we will continue to go with School Start to order the school supplies for all students beginning with us in the Fall for the 2025-2026 school year.
     + With SCC’s approval and motion, we will once again charge $80
     + If paid online with School Cash, there is a $3.75 administration fee charged by School Cash Online. This fee does NOT come to the school.

1. **School Instructional Programming and Data**
   1. **Assessments:** May/June Year End Assessment Data will be collected from our Kindergarten to Grade 3 classes in the coming weeks. Teachers have actively begun these final assessments with our students. Reminders of these assessments are listed below. The Ministry of Education with the Government of Saskatchewan will be introducing literacy assessments for all Saskatchewan schools in the Fall of 2025. We do not yet know what these will be.

**EYE =- Early Years Assessment for Kindergarten**

The EYE-TA measures of Cognitive Skills and Language and Communication are the strongest predictors, followed by Fine Motor skills, Awareness of Self and Environment, Social Skills and Approaches to Learning. Thus, we can use the EYE-TA data to discern which children are most likely to require extra support developing their reading skills during the primary school years.

**LeNS – Letter Name Sound Assessment**

LeNS assesses the child’s knowledge of the names of letters and the sounds of letters and common multi-letter graphemes (written symbols that represent sounds).

**CC3 – Castles and Coltheart Reading Test**

CC3 tests the functioning of the key processes in single-word reading, phonological decoding, and whole-word recognition.

1. **School Dates, Activities, and Events**
   * Thursday, May 1 – LeNs and CC3 Literacy Assessment Window Opens
   * **Monday, May 19 – Victoria Day – No School for students or staff**
   * **Tuesday, May 20 – Pro-D Association Day at YRHS – No Students**
   * Thursday,May 22, 2025 – Kindergarten Orientation
   * Wednesday, May 28 **-** LeNs and CC3 Literacy Assessment Window closes
   * Tuesday, June 10 – Last day of PreK
   * Wednesday, June 11 – Grade 4 Track and Field Showcase
   * Thursday, June 12 – (Rainout date for Grade 4 Track and Field Showcase)
   * Friday, June 20 – CJE Play Day
   * Monday, June 23 – Grade 4 Farewell – 1:00-2:00
   * Monday, June 23 – Grade 4 Family Tour of CCS – 2:15-3:15
   * Tuesday, June 24 – Kindergarten Year-End Celebration - 10:00-11:00 am
   * Tuesday, June 24 – End of School Year Pool/Splash Park Party - PM
   * Thursday, June 26 – Report Cards Published for families in EDSBY at Noon
   * **Thursday, June 26 - Last Day of School for Students**
   * **Friday, June 27 – Last Day of work for all Staff**
2. **Parent/Community Feedback**
   1. Nothing at this time.
   2. I welcome feedback of any kind...especially when it is constructive, actionable and with a problem-solving approach. My door is always open. Feedback from years prior and any conversation with a parent or community member is always considered with school decision making. Collection of data is also an important component from year to year.
3. **Funding Requests for SCC Support**
   1. Snacks for Spirit/Celebration Days
      * Grade 4 Farewell Pizza Lunch – Pizza, pop, ice cream treat
        1. The school will place the orders and organize pick-up or delivery.
      * BBQ and Canteen for Play Day
   2. SCC to cover the cost of bouncer rentals for Play Day.

|  |  |
| --- | --- |
| **CJE Staff List – 2024-2025** | |
| **Administration and Office Staff:** | |
| Principal  Administrative Assistant | Ms. Shawna Stangel  Mrs. Kim Hladun |
| **Teaching Staff:** | |
| Pre-Kindergarten (AM)  Kindergarten (Days 2,4, and 6)  Grade 1  Grade 1/2  Grade 2/3  Grade 3/4  Grade 4  Grade 1 Literacy Specialist (Days 1,3, and 5)  Phys Ed. & Health Specialist teacher (PM)  Arts Ed. Specialist Teacher (PM)  Student Support Teacher & Literacy Specialist | Mrs. Heather Clemmensen  Miss Taelor Kowalchuk  Mrs. Jennifer Prychak  Mrs. Lisa Fast  Miss Alexandria Martin  Mrs. Lindsey Ostafie  Mrs. Rhonda Exner  Miss Taelor Kowalchuk  Mrs. Heather Clemmensen  Miss Ashley Davis  Mrs. Patti-Jo Donovan |
| **School Support Staff:** | |
| Facility Caretaker  Library Technician  Pre-Kinder Educational Assistant (AM)  Pre-Kinder ELIS (AM)  Educational Assistant  Educational Assistant  Educational Assistant (PM)  Educational Assistant  Educational Assistant  Educational Assistant - JP  Educational Assistant - JP  Educational Assistant - JP  Educational Assistant - JP | Mr. Christopher Donovon  Mrs. Ashley Steeves  Mrs. Shimonay Claassen  Mrs. Cherish Lazaroff  Ms. Amber Boychuk  Ms. Meghan Dixon  Mrs. Cherish Lazaroff  Mrs. Shirley Kulcheski  Mrs. Alexis Palchewich (Mr. Justin Brown)  Mrs. Kateryna Mazur  Ms. Destiny Tremblay  Mrs. Holly Slowski  Mrs. Jewel Lagrove |
| **Bus Drivers:** | |
| Mr. Howard Howells                                                           Mrs. Sherri Roebuck  Mr.  Jim Tills                                                                             Mr. Peter Sikora  Mr. Wayne McInnes                                                             Ms. Brenda Murray | |
| **Professional Support Personnel & Division Office Staff:** | |
| Speech Language Pathologist  School Counselor  Occupational Therapist  School Psychologist  Early Years Curriculum Consultant  Curriculum Consultant  Digital Learning Consultant  Student Services Coordinator  School Board Member - Subdivision 3  Superintendent of Schools  Director of Education | Ms. Carolyne Psutka  Mrs. Lindsey Propp (0.3)  Ms. Maureen Blight (on a needs basis)  Mr. Gary Scheffler  Mrs. Kerrilyn Trost  Mrs. Susan Robertson  Mrs. Michelle Morley  Mrs. Jackie Spencer  Mr. Shannon Leson  Mr. Shaune Beatty  Mr. Quinten Robertson |